

ImpactTN: Train-the-Trainers Introductory Session

Introduction

- Purpose of today's training
- Train the Trainer Model
 - Actively participate in today's training
 - Prepare a plan to redeliver to your teachers



Three Training Sessions

- ImpactTN: Introductory Session
- ImpactTN: Using and Analyzing ImpactTN Data
- ImpactTN: Goal Planning and Monitoring Using ImpactTN



Objectives

- Understand the purpose of ImpactTN.
- Gain a working awareness of how ImpactTN is organized.
- Learn how to access and navigate ImpactTN and use its features and tools.
- Identify potential ways ImpactTN can be utilized as you move forward.



Norms

- Be present and engaged.
- Be respectful with your use of technology.
- Be reflective and solutions-oriented.
- Be mindful of the time and respectful of transitions.



Today's Agenda

- Introduction/Background Activity
- General Overview to ImpactTN
- Accessing and Logging into ImpactTN
- Practice Exercises
- Potential Uses of ImpactTN
- Summary
- Reflection Questions
- Resources/Next Session
- Complete Evaluation Form
- Mastery-Follow-Up Activity



Opening Background Activity

- 1. Participants will answer the questions for each of the four sections on types of data. (demographics, attendance/discipline, assessments, and grades and credits)
 - a. How do you access the data?
 - b. When are the data accessed and used?
- 2. Place your sticky notes on the corresponding charts around the room.

Types of Data	Student Demographics	Student Attendance & Discipline Data	State Standardized Assessments	Grades & Credits
How do you access the data?				
When are the data accessed & used?				



Opening Background Activity

Types of Data	Student Demographics	Student Attendance & Discipline Data	State Standardized Assessments	Grades & Credits
How do you access the data?				
When are the data accessed & used?				

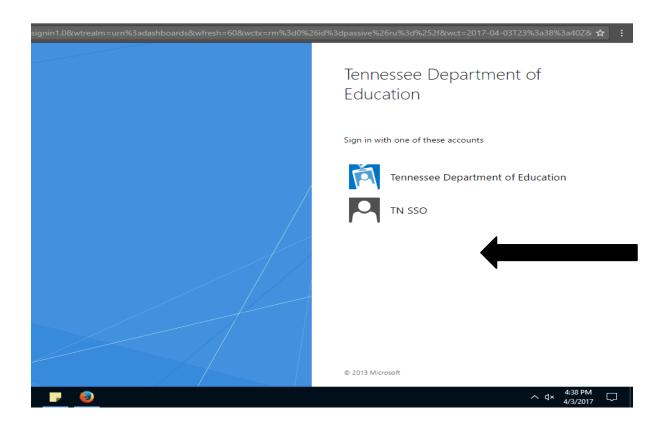


Introduction: What is ImpactTN

- ImpactTN is a web-based data visualization tool that displays students' data from a district's student information system (SIS) and other state data systems.
- ImpactTN is like a one-stop shop or executive summary of data.



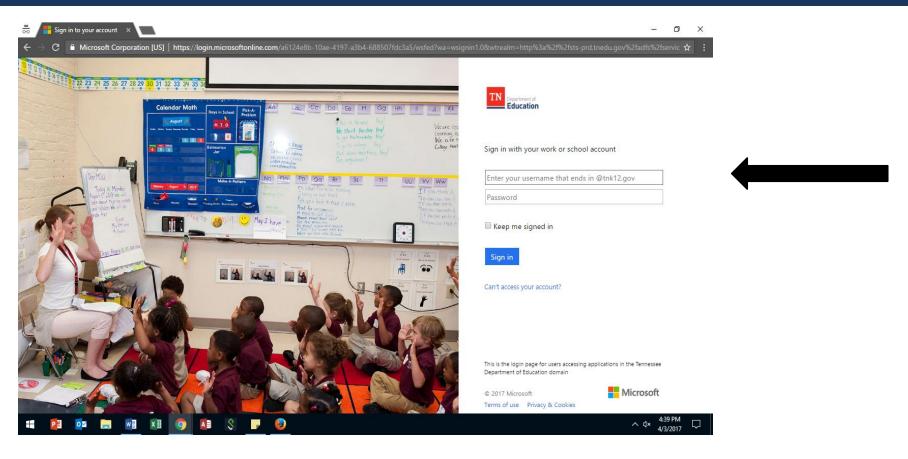
Accessing ImpactTN



https://educatordashboards.tnedu.gov



Logging into ImpactTN



https://educatordashboards.tnedu.gov



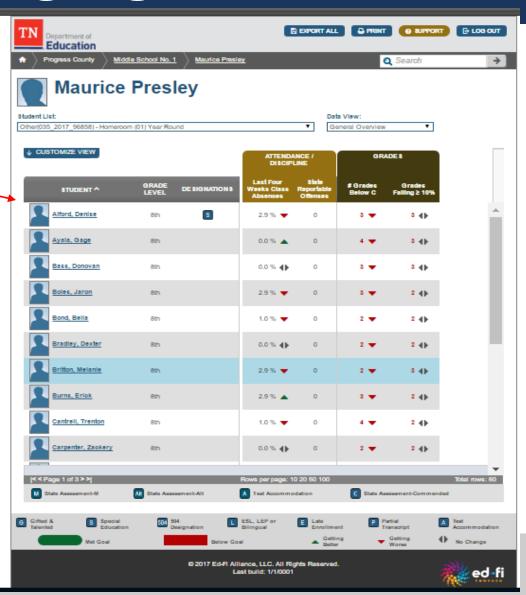
Teacher Landing Page

Teacher Name

Student Names

(Student, Grade Level, Attendance/Discipline and metrics, etc.)

Click on the white headings to sort the rows in an ascending order. Click again to sort in descending order.



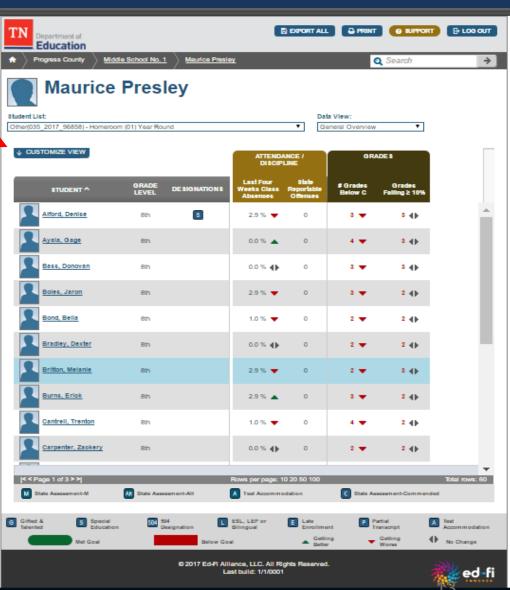


Teacher Landing Page: Dropdown Menus

Customize View Options

- 1. Select **See More Data** to see additional columns with Grades and Attendance/Discipline information
- 2. Select Maximize Grid to view in separate window. (Larger landscape view)
- 3. Select Create or Add to Watch List to add students to a special Watch List. (Examples: RTI2 and/or Chronic Absenteeism)





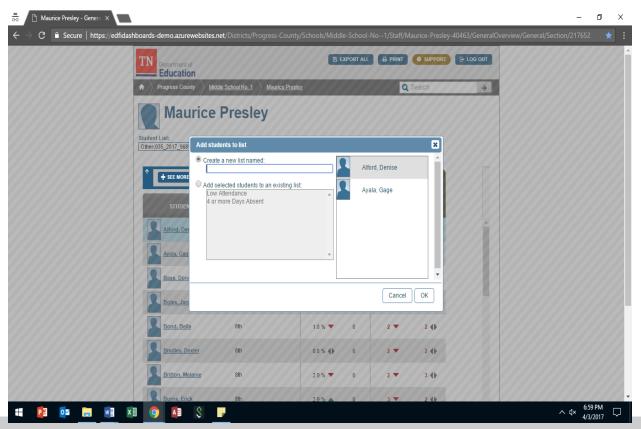
See More Data

Grades (Data varies by grade span)	Attendance	Discipline	
 # of Grades Below C Grades Falling ≥10% ELA Advanced Enrollment Math Advanced Enrollment Science Advanced Enrollment Social Studies Advanced Enrollment 	 Year to date attendance Number of days absent Number of unexcused days absent Last four weeks class absences Last eight weeks class absences 	 State reportable offences School Code of Conduct All Discipline Incidents School Code of Conduct Incidents 	



Teacher Landing Page: Create or Add to Watch List

Select Create or Add to Watch List to add students to a special Watch List.



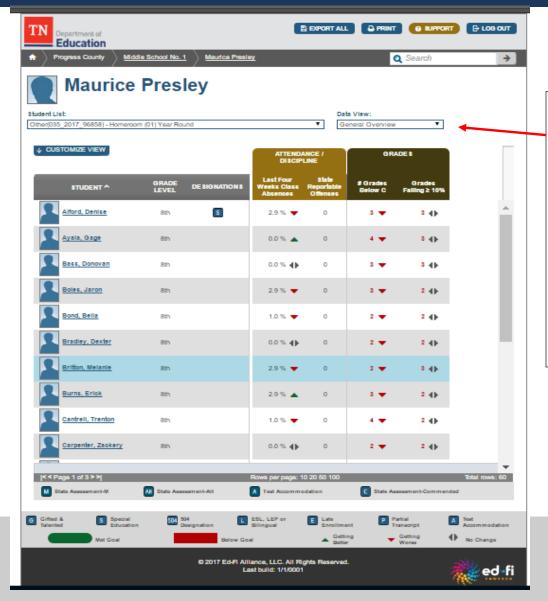


Summary: Teacher Landing Page

- Teacher name
- Student names
 - Grade level
 - Attendance/Discipline
- Customize View Options
 - See More Data
 - Grades
 - Attendance/Discipline
 - Maximize Grid
 - Landscape View
 - Create or Add to Watch List



Teacher Landing Page: Dropdown Menus





Dropdown

Menu for

Student

Lists and

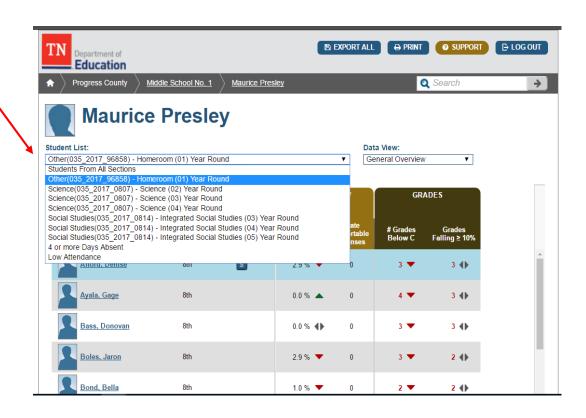
Data

Views

Teacher Landing Page: Student Lists

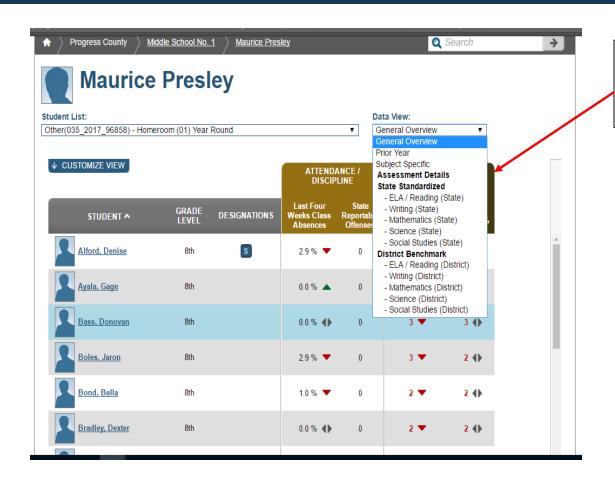
Student Dropdown Menu

- Individual Classes
- 4 or more Days
 Absent
- Low Attendance





Teacher Landing Page: Data View

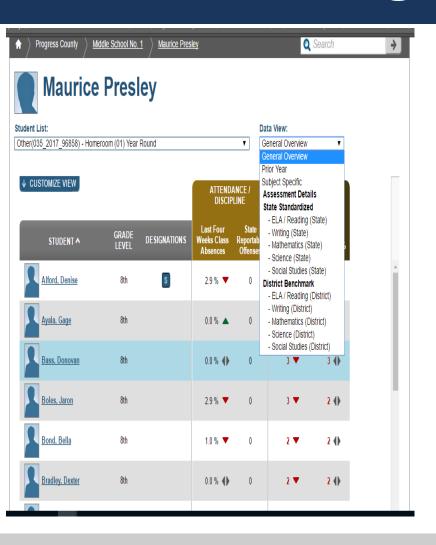


Data View Dropdown Menu

- General Overview
- Prior Year
- Assessment Details
- State
 Standardized
 Assessments



Teacher Landing Page: Data View



State Standardized Assessments

- ELA/Reading (State)
- Writing (State)
- Mathematics (State)
- Science (State)
- Social Studies (State)



Summary: Teacher Landing Page (Drop- Down Menus)

- Student Dropdown Menu
 - Individual Classes
 - 4 or more Days Absent
 - Low Attendance
- Data View Dropdown Menu
 - General Overview
 - Prior Year
 - Assessment Details
 - State Standardized Assessments

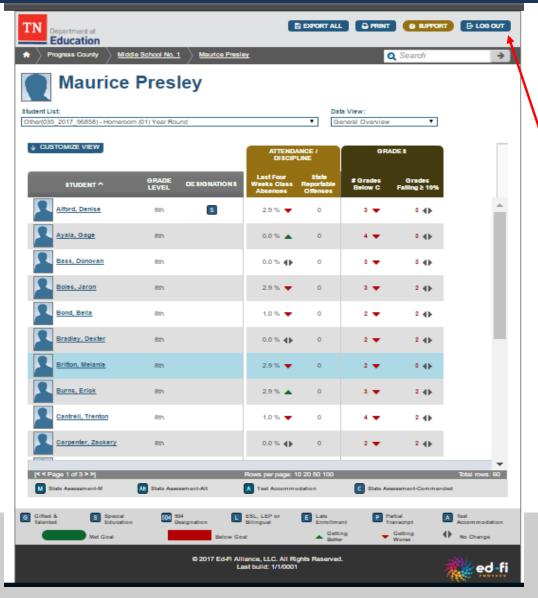


Break

Take a 15 minute break



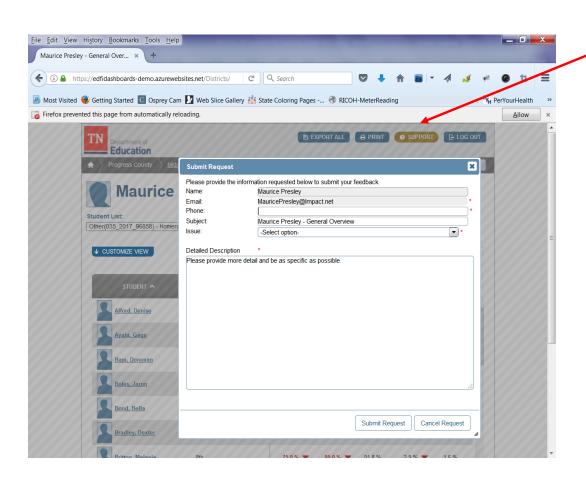
Teacher Landing Page



EXPORT
ALL,
PRINT,
SUPPORT,
and LOG
OUT
selections



Support



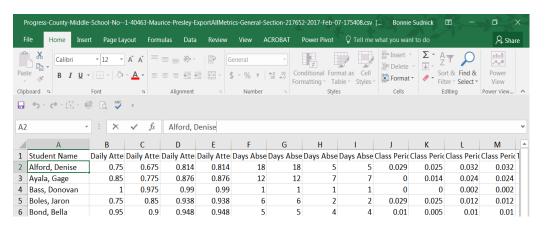
SUPPORT



Teacher Landing Page – Export All

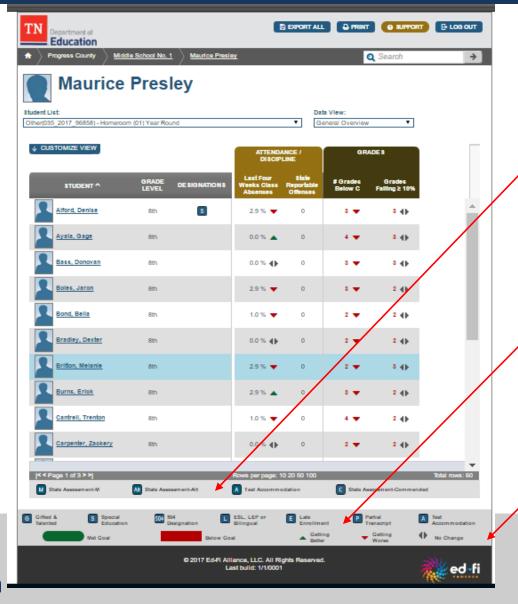
Export All which will export the data into an Excel document.







Teacher Landing Page



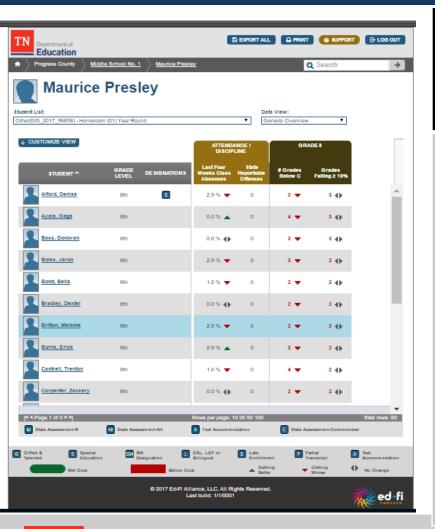
Testing
Coding
Information

Designation Codes

Meeting Goals Codes



Teacher Landing Page: Coding Information



Designation

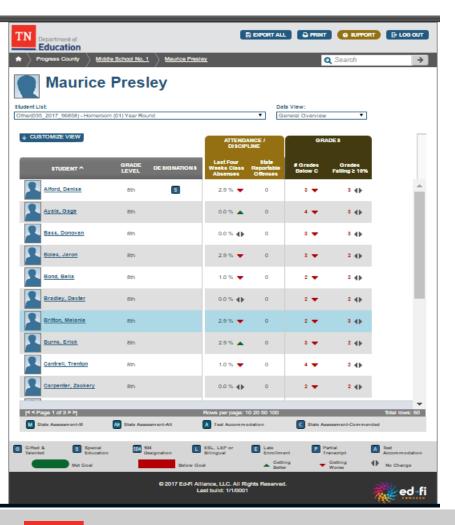
Testing Information Codes

- Gifted & Talented
- Special Education
- 504 Designation
- ESL, LEP, or Bilingual
- Late
 Enrollment

- -State
- Assessment
- -State
- **Assessment ALT**
- -Test
- Accommodation



Teacher Landing Page: Coding Information



Meeting Goals Information: Attendance and Grades

- 1. Met Goal
- 2. Below Goal
- 3. Getting Better
- 4. Getting Worse
- 5. No Change



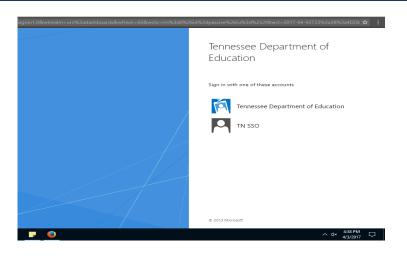
Summary: Teacher Landing Page (Codes)

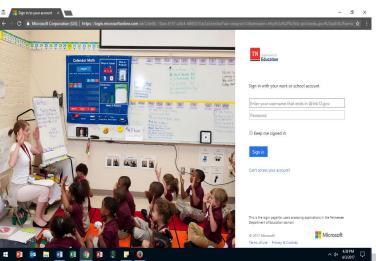
- Designation Codes
 - Gifted & Talented
 - Special Education
 - 504 Designation
 - ESL, LEP, or Bilingual
 - Late Enrollment

- Testing Information Codes
 - State Assessment
 - State Assessment ALT
 - Test Accommodation
- Goal Meeting Codes
 - Met Goal
 - Below Goal
 - Getting Better
 - Getting Worse
 - No Change



Your Turn





For these exercises we will use the Demo Site.

https://edfidashboards-demo.azurewebsites.net

User name:

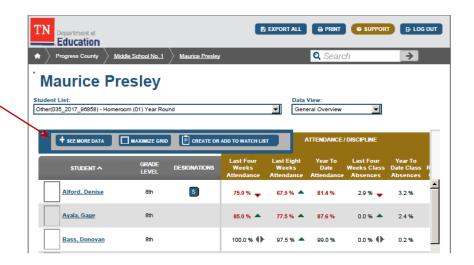
Teacher@tnk12.gov

Password: Demo2016



Exercise 1: Customize View

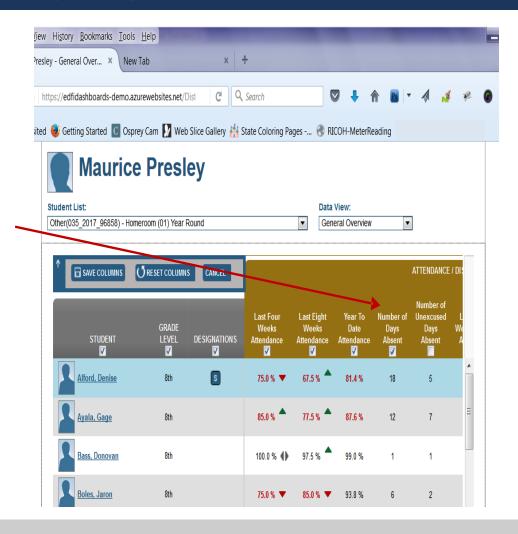
1. Click the "SEE MORE DATA" button on the left.





Participant Engagement: Exercise 1. Customize View

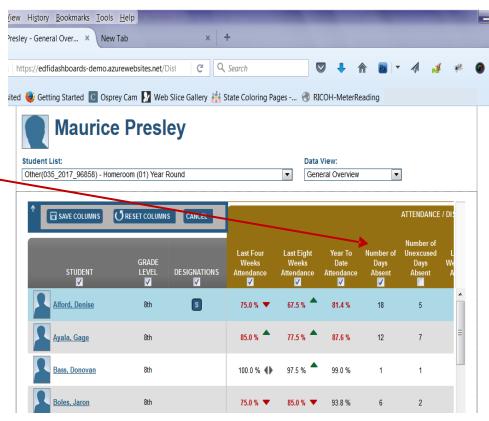
2. Columns will populate for all available metrics. You can select (check) the box below the metric to add it or deselect the box to remove it. For this exercise, the **Number of Days Absent** metric has been added.





Participant Engagement: Exercise 1. Customize View

3. Click the "SAVE COLUMNS" button to retain this additional column (Number of Days Absent) in your default class view before going forward.



It is essential to note that all columns/metrics can be added or removed at any time by following these steps. The metric is never permanently lost, only selected (displayed) or unselected (hidden).



Exercise 1. Customize View (Making Connections)

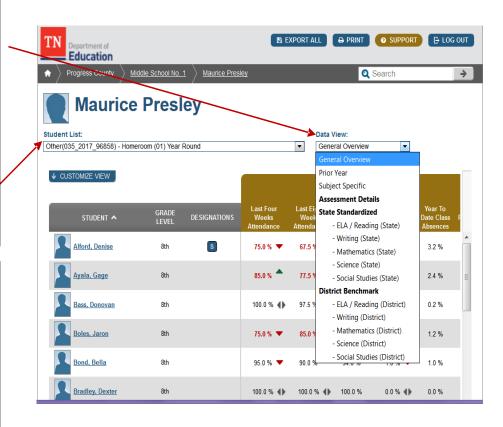
Adding and removing metrics based upon an educator's specific needs is a very powerful method of organizing the available information. For example, the **Number of Days Absent** metric can demonstrate the very powerful correlation between a student's performance and their attendance.



Participant Engagement Exercise 2. Change Data View

Begin at your class homepage and click on "Data View" to view selections.
 Keep on Prior Year.
 (The default view is "General Overview")

2. Go to Student List; keep it on the other (035_2017_96858)
Homeroom (01) Year Round selection.



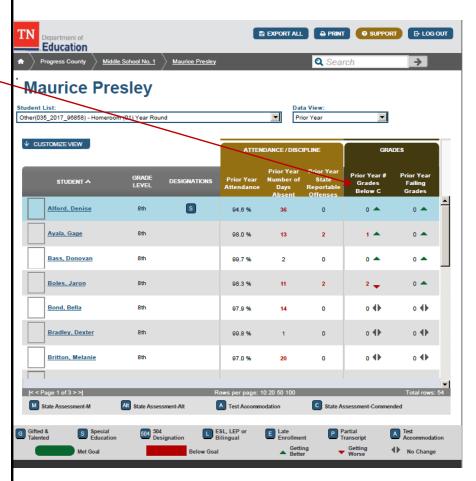


Participant Engagement: Exercise 2. Change Data View

3. Click on column header **#Grades Below C** to sort student results by performance (click once to switch from ascending to descending or vice versa).

(Note: Once you have clicked on any heading an automatic sort will take place.)

An up or increase icon, or a down or decrease icon will appear just behind the columns' name (^or vwill appear).





Summary

- At this point in our session, what information has stood out to you?
 - Were there any features of ImpactTN that you think would be useful to you?
 - What would you like to further explore?



Lunch Break

■ 11:30 am – 12:45 pm



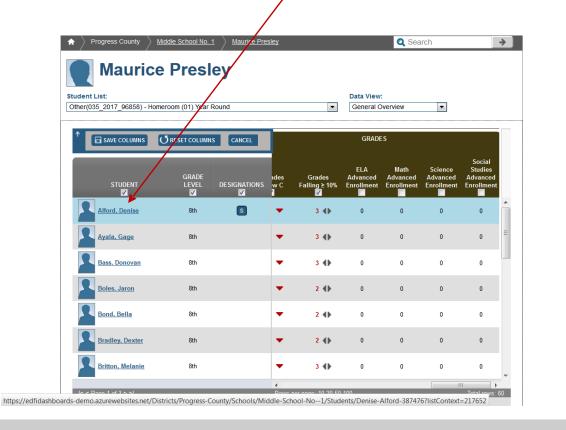
Recap

- Exercise 1: Customize View
 - Selected Number of Days Absent
- Exercise 2: Change Data View
 - Selected Prior Year
 - Selected Homeroom Class



Participant Engagement: Exercise 3. View a Student's Page

Select a student by clicking on the student's name:

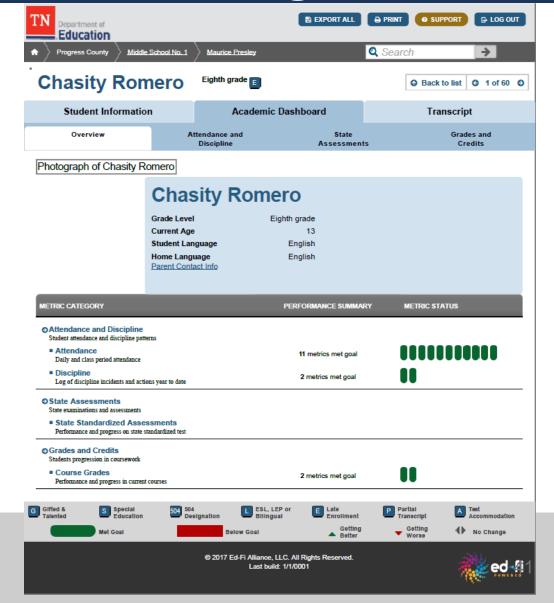




Participant Engagement: Exercise 3. View a Student's Page

By default, you will see the Academic Dashboard tab first.

- 1. Individually or with a partner explore the Student's Page for 5 minutes.
- 2. Share out of findings.





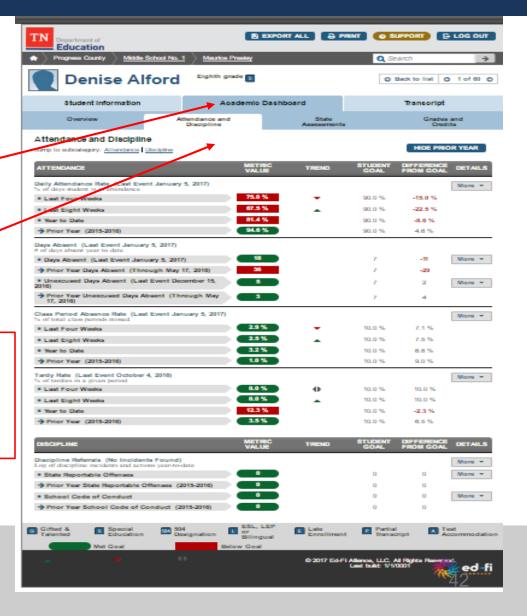
Participant Engagement: Exercise 3. View a Student's Academic Dashboard Tab

Student Page _____

Academic Dashboard Tab

Attendance and Discipline Sub-tab

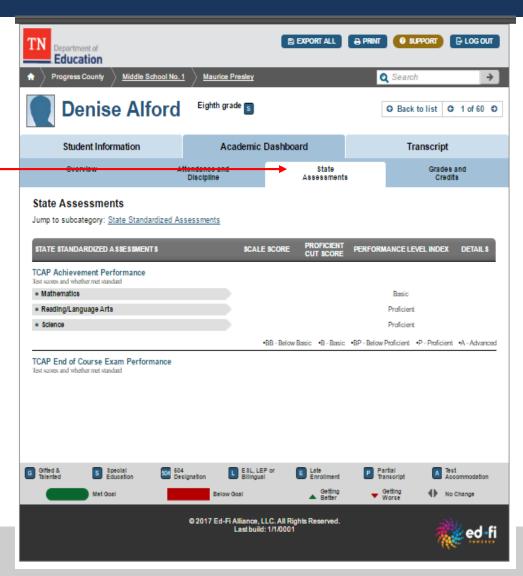
Remember this is a snapshot of a student record showing **Attendance and Discipline.**





Participant Engagement: Exercise 3. View a Student's Academic Dashboard Tab

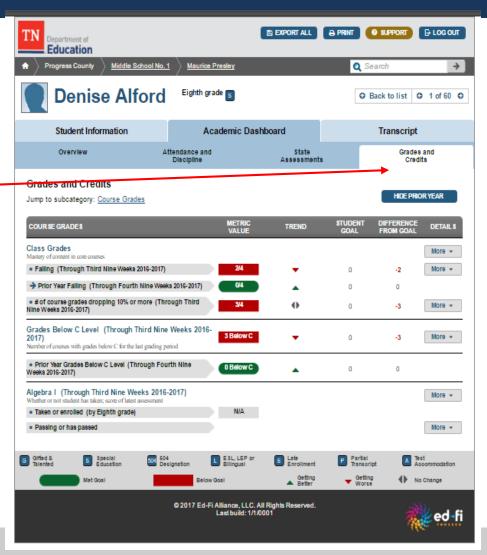
Snapshot of student record showing State Assessments





Participant Engagement: Exercise 3. View a Student's Academic Dashboard Tab

Snapshot of student record showing **Grades** and **Credits**





Participant Engagement: Exercise 3: View a Student's Information Tab

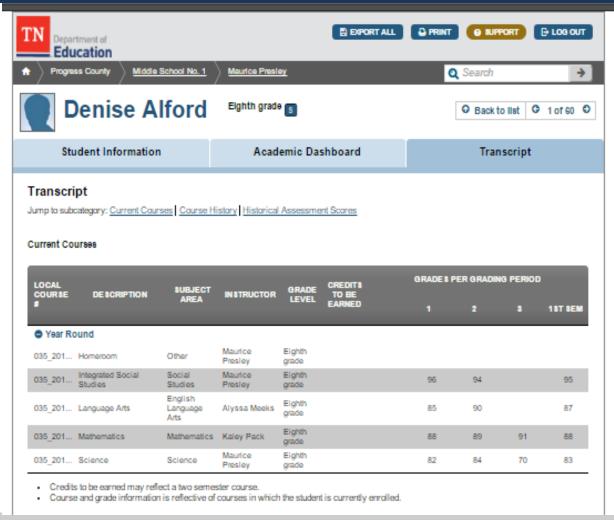
Student Information Tab

- Parent/Guardian Information
- 2. School Information
- 3. Program Status
- 4. Other Student Information





Participant Engagement: Exercise 3. View a Student's Transcript Tab

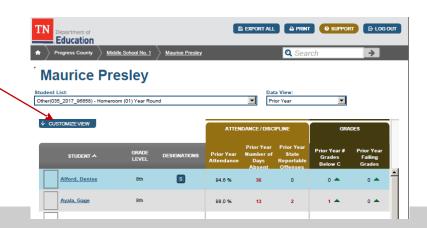




The Watch List feature in the Dashboard allows you to monitor students based on selected filters and can serve as an early warning system.

This exercise details the process for creating a watch list for students who have more than 3 days absent.

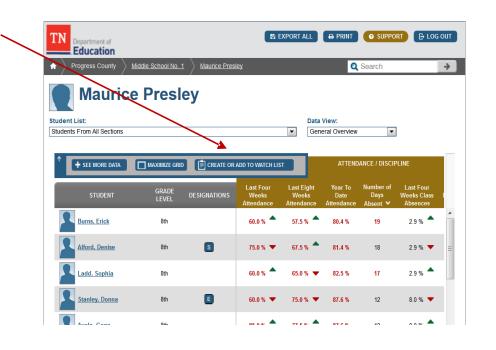
1. Click on "CUSTOMIZE" VIEW" button





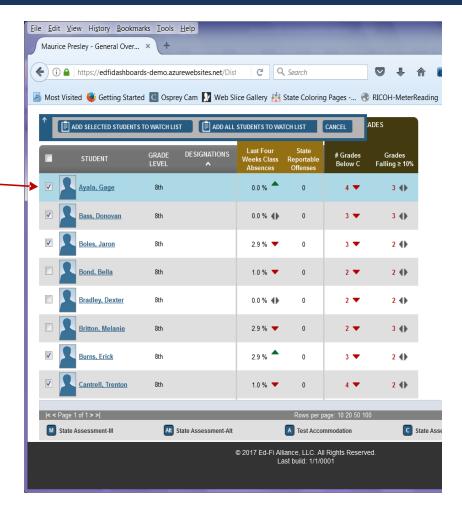
This exercise details the process for creating a watch list for students who have more than 3 days absent.

2. Select "CREATE OR ADD TO WATCH LIST" which will open the students' selection page.





3. Select those students by the criteria filters you wish by putting a check in the box before each student's name; and then...

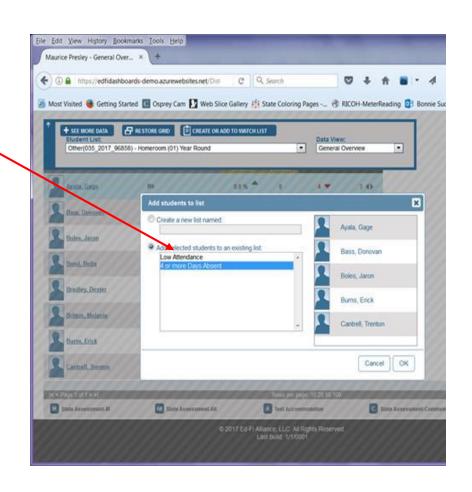




4. Name your watch list:

4 or more Days Absent.

You can also add the selected student(s) to an existing list which was established earlier.

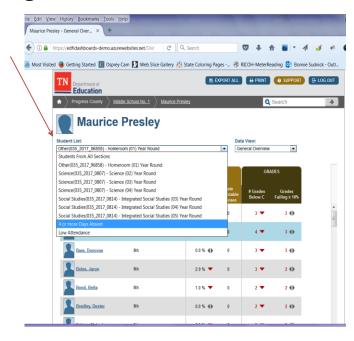




5. To view your watch list, go to the **Student List** selection window, scroll to the information / list you want to see; select and it will be propagated.

Here we select: 4 or more Days Absent

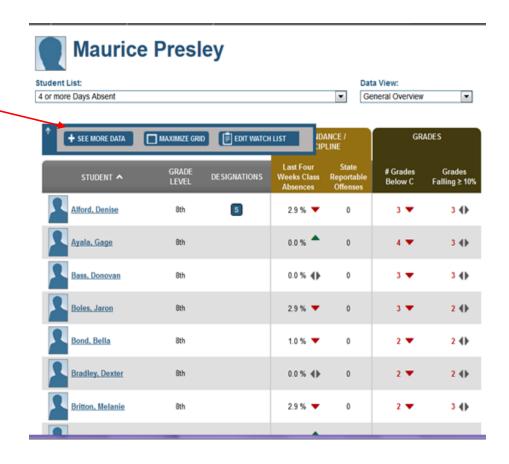
Then select CUSTOMIZE VIEW icon.





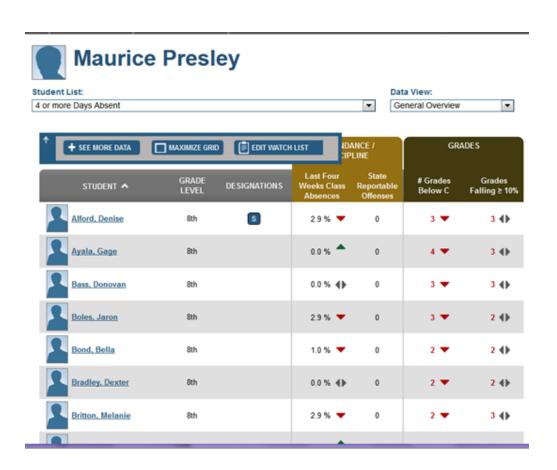
This will bring up the following window: showing the selection of: SEE MORE DATA; MAXIMIZE GRID; and EDIT WATCH LIST

7. To remove students from a list; select the desired list; in this case use: 4 or more Days Absent.

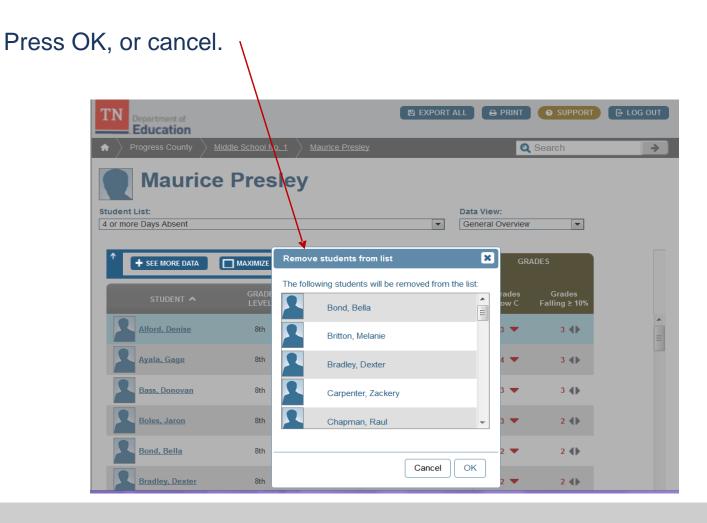




8. Select: **EDIT WATCH LIST,** then check those names you wish to remove.
(Notice that you can also **RENAME WATCH LIST** and **DELETE WATCH LIST**)









Potential uses of ImpactTN: Think, Pair, & Share

What are some potential uses of ImpactTN as a teacher?

- Think
 - On your own, write two potential uses of ImpactTN as a teacher.
- Pair
 - Discuss your ideas with your group. Put a check by any ideas that your group also wrote down. Then, write down ideas that you did not have on your list.



Potential uses of ImpactTN

What are some potential uses of ImpactTN as a teacher?

- Think
- Pair
- Share
 - As a group, review all of your ideas and select two that you agree is the most important. Be prepared to share out with the whole group.
 - As you listen to the ideas of the whole group, write down ideas you like.



Summary

- In this session we have:
 - introduced ImpactTN
 - discussed the purpose of ImpactTN
 - shared how it is organized
 - demonstrated how to access and navigate
 - practiced how to use its features and tools
 - thought about potential uses of ImpactTN



ImpactTN

- ImpactTN:
 - Delivers relevant, timely and actionable student data back to educators to continually improve performance.
 - Is a "one stop shop" for student data —bringing together student information from multiple sources.
 - Requires no additional data input.
 - Is user friendly and accessible from any location.



Reflection Question

- Any additional questions about the content or redelivery?
- What are some ways you can apply ImpactTN in districts and schools?
- What are some ways you can roll this information out to other teachers?



Resources

- Train the Trainer Guide
- Train the Trainer PowerPoint
- Teacher Manual
- ImpactTN Frequently Asked Questions (FAQ)
- ImpactTN Glossary



ImpactTN Evaluation Form

- Thank you for attending this session. It should take you
 no more than five minutes to provide us with feedback
 about this event to help improve future training.
- Place forms face-down on the table.



Session Follow-Up Activity

- Begin at the class homepage and
- Click on "Customize View" on the left.
- Click the "See More Data" button on the left.
- Select the box below a metric to add it or deselect the box to remove it.
- Click "Save Columns" button to retain this additional column in default class view before going forward.



Remember Next Session – October 2017

- Using and Analyzing ImpactTN Data
 - How can I use ImpactTN attendance data?
 - How can I use ImpactTN discipline data?
 - How can I use ImpactTN grades and credits?
 - How can I use ImpactTN state assessment data?





Presenter Name
Title
Team/Office/Division
Email Address
Phone Number